

# Harmony School

## April 2024 Board Meeting

### MINUTES

Monday, April 8, 2024

4:30 pm to 6:12 pm

- I. Meeting Call to Order (President) Call to order at 4:33 pm
- II. Roll Call: Laura West, Betsy Kleinfelder, Rebecca Creel, Isaac Scheer, and Kim Kuhn
- III. Additions or Amendments to the Agenda: No new additions to the agenda were made.
- IV. Approval of Minutes from March 2024 Board meeting (Board): Everyone approved the March minutes
- V. New Building/Move Plans Update
  - A. Assign roles to all board members
    1. Isaac will request for the architect plans
    2. Betsy will look into the zoning plans and fire inspection for the new facility.
    3. Having to help with Open House
  - B. Update schedule
    1. To have the facility professionally cleaned before moving in.
    2. We need to move the playground equipment and we have a quote. To have the equipment moved is between 10K to 14K.
    3. We need to do inventory of the furniture that is there already and then see what we need to bring over to the new facility.
    4. DSS will see if the furniture is kid appropriate.
    5. We are operating two buildings and operating as our office.
    6. Marketing: Get a banner out front of the building, billboard, and ColaToday.
      - a) Have questions to ask each ad place so we are able to compare each option and which ones would benefit us the best.
- VI. Any Questions about Monthly Update Email - from Laura
- VII. Status of new board member recruitment
  - A. The by-laws and the board members' responsibilities are updated and the board member handbook needs to be completed.
- VIII. Montessori program changes for board vote
  - A. The maturity difference between the 2 years old and the 3 years old. These two groups should not be working together and to be separated into two classrooms. We use milestones to move up children in classrooms.
  - B. Going ahead to get our license for a younger age group and have it available in case we want to add younger children classrooms.
  - C. Have the teachers get training and days are included in the calendar already.
- IX. Cost for early morning add on option for board vote:
  - A. Send out a survey to add on an earlier morning from 6:30-7:30 am and see who is interested in it. Cost would be \$80 additional each month.

- X. ABC Quality Expectations causes handbook changes discussion
  - A. New to add the new employee handbook orientation and collaboration procedures.
  - B. The Parent Handbook needs to have an added collaboration plan, transition policy, inclusion policy, ELL policies and procedures & resource list.
- XI. Playground grants: National Wildlife Foundation has teamed up with SC to get a \$25k playground grant. Kaboom playground company is not in SC right now. Boyd Foundation is a local company that donates to educational programs.
- XII. Midlands Gives Planning: Set goal for playground equipment funding to be able to update equipment. Prize or power hour and focus on a theme.