

Harmony School
January 2024 Board Meeting Minutes

Wednesday, January 15, 4:30 p.m. to 5:45 p.m.

- I. Meeting Call to Order (President):
- II. Roll Call: Becca Creel, Isaac Scheer, Laura West, Angie Kohel (virtually)
- III. Additions or Amendments to the Agenda:
- IV. Approval of the Minutes (Board)--No Board Meeting in December; No Quorum
- V. School Updates (Laura, Executive Director)
 - A. Enrollment Review
 1. Received 8 applications for 25-26 SY
 - a) PreK = 6 open seats
 - b) Elem = 7 open seats
 2. 18 PreK students will matriculate to Kindergarten in 25-26 SY.
 3. Will probably lose 3 current Kindergarten students in 25-26 SY.
 - B. Tuition Scheduling for 25-26
 1. Laura suggested a small increase; compared to other schools and prices are similar.
 2. Board approved following increases:
 - a) PreK > \$700
 - b) Elementary > \$750
 - c) Aftercare > \$275 PrK and Elem
 3. Laura proposed a 10% reduction for parents who work in public service or to waive the registration fee.
 - a) Concerns:
 - (1) We need to know how many people this would apply to.
 - (2) Were we to offer this to foster families, how would we track if they are legitimate?
 - b) Conversation Tabled.
 4. Family Registration Fee
 - a) \$100 for first child, no registration fee for subsequent children.
 - b) NEED TO UPDATE ON WEBSITE.**
 - C. Accounts Receivables
 1. ESTF accounts all paid.
 2. ABC Voucher Families
 - a) Do we charge them for what is left after the voucher is paid?
 - (1) Families typically don't pay, because they don't think they owe anything based on previous experience.

(2) DSS is changing to paying for full month in advance rather than paying for the days attended.

b) Board Voted: When a voucher student leaves, we will not charge beyond the DSS final payment.

c) Board Considering: Resetting voucher accounts annually.

d) Board Agreed: Future conversation for collection policies and procedures is needed.

D. Campus Maintenance:

1. Isaac will repair:

- a) Zipline
- b) Porch Light
- c) Awning
- d) Ring Camera
- e) Stairs

2. Portable Floor:

- a) Soft spot near door.
- b) Need a quote.

3. Gap in New Gate

- a) Company that installed is coming to fix it.

4. Roof Leak

- a) Repair in Process

5. Brush Removal

- a) Board to Explore

E. Staff Update

- 1. Annual Reviews have been completed.
- 2. Salary increases will be evaluated after the end of the fiscal year.

F. Pollock Contract

- 1. Cancelled service agreement.
- 2. Rebecca will light USBANK on fire.

G. BrightWheel

- 1. Investigating new options

VI. Tax Return 990

- A. Board reviewed the mission statement
- B. Lists old board members

VII. Midlands Gives

- A. Laura will do social media posts that align with special days.

VIII. Jr. League Speed Dating

- A. Angie will send Rebecca information and Rebecca will try to attend.